

CAC's Mariea Brown & Raymond Loft Galleries

Located at the 9 Maple Street entrance of the Arts Council building in downtown Norwich, NY, the gallery has been renovated into a wide, well-lit professional gallery space with two levels.

The Mariea Brown Gallery includes over 71 horizontal feet of wall space for 2D and over 375 feet of floor space for 3D works of all sizes. The Raymond Loft Gallery has over 51 horizontal feet of wall space and 210 feet of floor space. The height of walls are 9' and 10' and the ceiling is 19' above the Mariea Brown Gallery. Standard width doors enter into the Galleries.

Since its founding in 1975, the Chenango Arts Council has provided cultural services to area residents, artists, arts organizations, schools and students through visual arts programming in the Mariea Brown & Raymond Loft Galleries. We invite and welcome your interest in participating!

HOW TO CONTACT US

Chenango Arts Council
27 W. Main Street, Norwich, NY 13815
Phone: 607-336-2787/ARTS
E-mail: info@chenangoarts.org
Web: www.chenangoarts.org

Gallery hours are:
Monday through Friday
9:30am to 4:00pm, or by appointment.

27 W. Main Street
Norwich, NY 13815



VISUAL ARTS PROGRAM

GALLERY EXHIBIT

REQUEST FOR PROPOSAL (RFP) GUIDELINES

Mariea Brown & Raymond Loft Galleries

**27 West Main Street
Norwich, NY 13815**

(607) 336-2787/ARTS

**www.chenangoarts.org
info@chenangoarts.org**

THE GALLERY PROGRAM

The mission of the CAC Gallery Program is to exhibit a wide range of high quality contemporary art exhibits by emerging and professional artists, and to introduce the general public visitor to a greater understanding of the visual arts.

The CAC's Gallery traditionally hosts three annual exhibits including the *Annual Members Exhibit* in November; the "*Best of Show*" exhibit featuring a solo exhibition for the juried winner of the *Members Exhibit*; and the *Artistic Discovery* high school student competition each March.

In addition to these annual exhibits, the CAC's Visual Arts Program offers opportunities for regional emerging and professional artists to showcase new works in the Mariea Brown & Raymond Loft Galleries.

Artists submitting Requests for Proposals (RFPs) are selected through a juried process each January for exhibition in the following year.

Our high quality exhibition space enables CAC to create an experience and atmosphere that will assist artists with enhancing their portfolios and offering greater exposure for their work while creating greater access to the visual arts for patrons in a rural environment.

We encourage regional artists to take advantage of this beautiful facility that is unique to Chenango County!

WHEN TO SUBMIT

The CAC welcomes Requests for Proposals (RFP) for exhibits on an on-going, rolling basis, with a **deadline of January 6th** each year.

Proposals are chosen by the CAC's Gallery Committee through a juried process for exhibition in the following year. There is no fee for RFP submission, and artists do not need to be a CAC member to apply. CAC staff is available for technical assistance with the submission process.

WHAT TO SUBMIT

RFPs are accepted electronically on a rolling basis by January 6th each year and must include:

- A resume including an artist statement describing the curatorial concept of the proposed exhibit.
- Eight (8) digital images of recent work for review, each indicating the artist's last name and numbered sequentially 1-8. Images must represent the work proposed to be shown. All artistic mediums are considered.
- An inventory sheet aligning numbered images 1-8 with the title, medium, size and date of work for the images submitted. Artists must reside in New York State, with greater consideration given to regional artists.
- Proposals should be e-mailed to: info@chenangoarts.org no later than January 6th, with "CAC VAP RFP" indicated in the subject line.

THE JURY

CAC's Gallery Committee represents a wide array of diverse artists, art educators, community members and CAC staff who choose, plan and curate each exhibition season.

Artists who have already exhibited at the CAC may reapply after a two-year period.

WHAT TO EXPECT IF YOU'RE ACCEPTED:

If your work is chosen, you will be assigned dates for your exhibit and opening reception. An Exhibitors Agreement will be signed listing dates, roles and responsibilities of both the CAC and Exhibitor.

WE PROVIDE:

- Publicity: We will produce and disseminate press releases, printed marketing materials and social media advertising, including e-mails to invitees provided by the artist, as well as arrange for media coverage.
- Curating: The CAC's Gallery Committee will curate/hang/install exhibitions in collaboration with the showing artist.
- Reception: CAC will provide hospitality for the opening reception.
- Secure Gallery: CAC provides insurance for fire, smoke and theft, and the Gallery is secured with TYCO Alarm Systems.
- Sales: Art work can be for sale or not. CAC collects and pays sales tax and receives a commission of 25% on the sale of all sold artwork. Please consider this when pricing your work.
- Gallery Coverage: CAC will staff the Gallery during regular business hours.
- *CAC issues a modest stipend to the artist for their participation which is dependent on grant funding availability.*

WHAT WE NEED FROM YOU AFTER YOU'VE BEEN ACCEPTED:

- A signed Exhibitors Agreement.
- The exhibit title and brief description.
- An electronic signature piece of artwork to represent the show.
- A numbered list of titled exhibiting pieces indicating prices.

Call the CAC at (607) 336-2787/ARTS for more information or assistance with this opportunity!